



# Discover, Purchase, Test, Deploy and Manage LawToolBox from INSIDE Your Own Microsoft 365 Admin Center

Rolls out a new class of apps called Microsoft 365 Apps – IT professionals can discover, purchase, test, deploy and manage **LawToolBox** inside their own **Microsoft 365 Admin Center**. This means that IT professionals will be able to purchase and manage LawToolBox in the same secure admin center they manage Microsoft services.

 <p><b>LawToolBox</b> Web Application</p> <p><small>(Premium cloud-based docketing for Outlook (on premise, Google, iCal, Lotus Notes and more!))</small></p>	 <p><b>LawToolBox365</b> Built Inside Office 365</p> <p><small>Matter-based deadlines, documents and notes inside Office 365</small></p>
<p>Firms can instantly add all or select deadlines into all users' calendars. After adding a matter onto LawToolBox, one click will synchronize deadlines into your calendar or to your attorney's calendars. Deadlines can also be added to a client or co-counsel's calendar!</p>	<p>Firms can instantly add all or select deadlines into all users' calendars. After adding a matter in LawToolBox365, one click will add deadlines into your calendar and your attorney's calendars. Deadlines can also be added to a client or co-counsel's calendar!</p>
Calculate court deadlines	View history who edited what when Permission allow view or edit access
Build your own deadline templates	Anyone can learn how to use in minutes!
Customize to rule-sets for your practice	
Edit deadlines to reflect orders	
Hide one or many deadlines	
single click Rule changes reflected automatically	
Email reminders with links to authority	

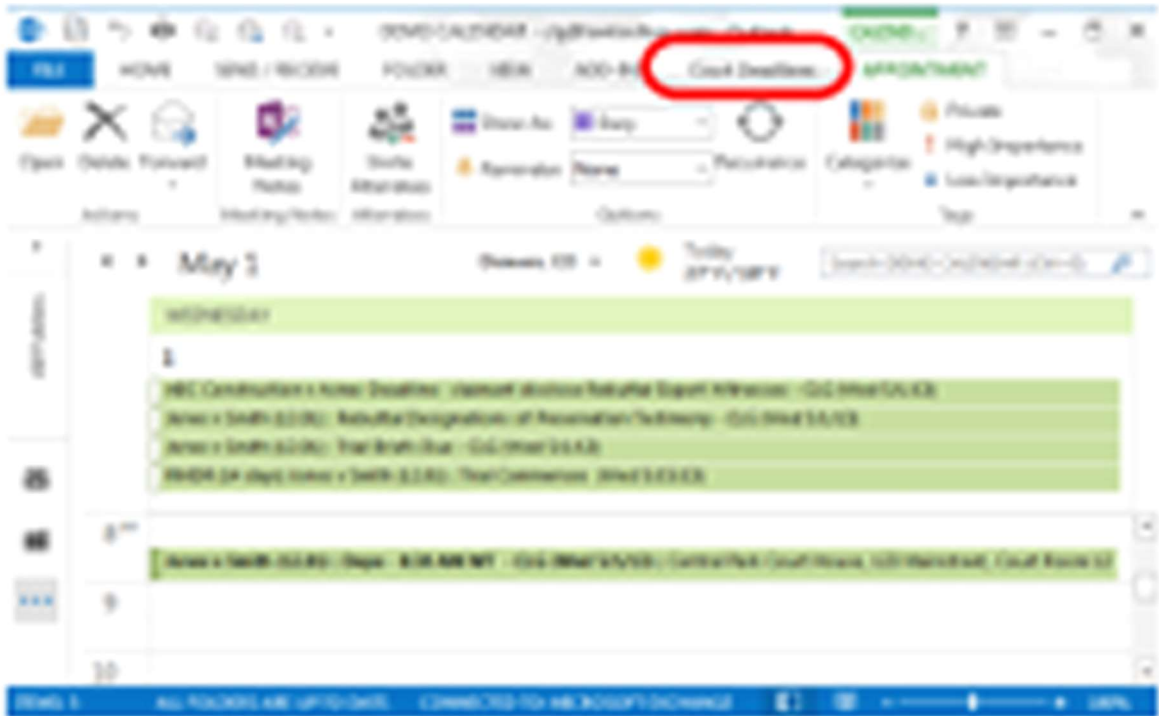
## Centralize Your Court Deadlines in the Cloud

Get Your Deadlines edited to reflect orders, and add case-specific deadlines.

<a href="#">Edit</a>	Description	Authority	Deadline	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Serve party w depo notice/ subp nonparty- <a href="#">FAX/COUR/ELEC</a> <a href="#">Edit</a>	CCP 2025.270(x)	Mon, Aug 18, 2014	
<input type="checkbox"/>	Deadline: serve party w depo notice/ subpoena nonparty <a href="#">Edit</a>	CCP 2025.270(x)	Wed, Aug 20, 2014	<input type="checkbox"/>
<input type="checkbox"/>	ABC due (per 8/1/14 order) <a href="#">Edit</a>		Wed, Aug 20, 2014	
<input type="checkbox"/>	Depo - John Bloom (LAW) (1:00 PM to 4:00 PM - U.S. Central) <a href="#">Edit</a>		Thu, Aug 21, 2014 (Thu, Aug 21, 2014)	
<input type="checkbox"/>	Deadline to serve notice of expert depo - BY MAIL <a href="#">Edit</a>	CCP 2025.270(x) CCP 2024.030	Fri, Aug 29, 2014 (rolled from Sat, Aug 30, 2014)	<input type="checkbox"/>
<input type="checkbox"/>	Latest date court may order bifurcation <a href="#">Edit</a>	CCP 598	Fri, Aug 29, 2014 (rolled from Sat, Aug 30, 2014)	<input type="checkbox"/>
<input type="checkbox"/>	Latest date for summary judgment hearing <a href="#">Edit</a>	CCP 437c(x) CCP 598	Fri, Aug 29, 2014 (rolled from Sat, Aug 30, 2014)	<input type="checkbox"/>
<input type="checkbox"/>	x Possible deadline: file mtn for judgment on pleadings <a href="#">Edit</a>	CCP 438(e)	Fri, Aug 29, 2014 (rolled from Sat, Aug 30, 2014)	<input type="checkbox"/>
<input type="checkbox"/>	Non-expert DISCOVERY CUT-OFF <a href="#">Edit</a>	CCP 2024.020(x)	Tue, Sep 02, 2014 (rolled from Sat, Aug 30, 2014)	<input type="checkbox"/>
<input type="checkbox"/>	Deadline to serve notice of expert depo- FAX/COUR/ELEC <a href="#">Edit</a>	CCP 2025.270(x) CCP 2024.030	Tue, Sep 02, 2014	
<input type="checkbox"/>	Deadline serve notice on party in lieu of SDT - BY MAIL <a href="#">Edit</a>	CCP 1987(C)	Thu, Sep 04, 2014	<input type="checkbox"/>
<input type="checkbox"/>	Deadline to serve notice of expert depo - BY HAND <a href="#">Edit</a>	CCP 2025.270(x) CCP 2024.030	Thu, Sep 04, 2014	<input type="checkbox"/>
<input type="checkbox"/>	//Possible deadline to pay CCP 631(b) advance jury fee <a href="#">Edit</a>	CCP 631(c-d) LR 2.35(e)	Thu, Sep 04, 2014	<input type="checkbox"/>
<input type="checkbox"/>	Serve notice on party in lieu of SDT - BY FAX/COUR/ELEC <a href="#">Edit</a>	CCP 1987(C)	Fri, Sep 05, 2014	
<input type="checkbox"/>	Deadline serve notice on party in lieu of SDT - BY HAND <a href="#">Edit</a>	CCP 1987(C)	Tue, Sep 09, 2014	<input type="checkbox"/>
<input type="checkbox"/>	Deadline for any party serve NOTICE OF TRIAL - BY MAIL <a href="#">Edit</a>	CCP 594(x-4)	Fri, Sep 12, 2014 (rolled from Sun, Sep 14, 2014)	<input type="checkbox"/>

## Sync to Outlook, Google, Lotus Notes, iCal, Clio

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## Weekly Deadline Reports by firm, group, client, attorney, or case

Date	Case/Matter	Description of Deadline or Event	User	Staff
8/11/2014 Mon	Acme Unlimited	[DONE] **Possible deadline: exchange expert info after demand (rolled from Sun, 8/10/2014)	LAW, BEN, Cal	JPS
8/11/2014 Mon	Acme v. California Builders	[DONE] **Serve party w depo notice/ subp nonparty-FAX/COUR/ELEC	LAW, FC, Cal	JPS, AB
8/12/2014 Tue	Jones v Smith Sample	Deadline serv written discovery bf cutoff-FAX/COUR/ELEC	Cal, BEN, TN, BC	AB
8/13/2014 Wed	Acme Unlimited	[DONE] **Serve depo subp on biz record custodian-FAX/COUR/ELEC	LAW, BEN, Cal	JPS
8/13/2014 Wed	Acme v. California Builders	[DONE] **Deadline: serve party w depo notice/ subpoena nonparty	LAW, FC, Cal	JPS, AB
8/14/2014 Thu	Acme v. California Builders	**Depo - John Smith (LAW) (2:00 PM to 5:00 PM - U.S. Central)	LAW, FC, Cal	JPS, AB
8/14/2014 Thu	Baker v. Dillon	**+ Latest date for court to issue scheduling order	LAW, CJM, Cal	
8/14/2014 Thu	Baker v. Dillon	**depo with Jack Johnson (3:00 PM to 5:00 PM - U.S. Central)	LAW, CJM, Cal	
8/14/2014 Thu	Jones v Smith Sample	Deadline serve written discovery bf cutoff - BY HAND	Cal, BEN, TN, BC	AB
8/14/2014 Thu	Jones v Smith Sample	Suggested sched discovery/expert hearing/consumr notice	Cal, BEN, TN, BC	AB
8/15/2014 Fri	Baker v. Dillon	[DONE] **Deadline to serve complaint (commencement + 6 months)	LAW, CJM, Cal	
8/15/2014 Fri	Acme Unlimited	[DONE] ***Serve party w depo notice/ subp nonparty - BY MAIL	LAW, BEN, Cal	JPS
8/15/2014 Fri	Acme Unlimited	**Serve depo subpoena on biz record custodian - BY HAND	LAW, BEN, Cal	JPS

\*\* ABC Law Firm Calendar's Appointments Report

Date	Case/Matter	Description of Deadline or Event	User	Staff
8/14/2014 Thu	Acme v. California Builders	**Depo - John Smith (LAW) (2:00 PM to 5:00 PM - U.S. Central)	LAW, FC, Cal	JPS, AB
8/14/2014 Thu	Baker v. Dillon	**depo with Jack Johnson (3:00 PM to 5:00 PM - U.S. Central)	LAW, CJM, Cal	